



# MUNICIPAL SERVICES CENTER

6703 Sullivan Road ♦ Central, Louisiana 70739 ♦ p: 225-262-5000 ♦ f: 225-262-5001

## 2015 CONTRACTOR'S BUSINESS LICENSE APPLICATION

**Make Checks Payable to: City of Central**

- Electrical License
- Mechanical License
- Master Plumber Work Certificate
- New Application (\$150 Fee)
- Renewal License (\$100 Fee) – Applications Received Prior to 01/01/15

Name Of Applicant: \_\_\_\_\_ Name of Licensee: \_\_\_\_\_

(Legal entities must be registered with East Baton Rouge Clerk of Court of Louisiana Secretary of State)

Business Address: \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite/Unit # \_\_\_\_\_  
 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 Street Address \_\_\_\_\_ Suite/Unit # \_\_\_\_\_  
 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please return application along with proof of the following requirements to the address listed above.**

- \$5,000 Surety Bond (Made out to: *City of Central*)
- Certificate of Liability Insurance
- Louisiana State License

**I, APPLICANT, HEREBY ACKNOWLEDGE:**

- (1) All information provided on application and attached hereto is correct;
- (2) Licensee must comply with all applicable ordinances, building codes, laws, rules and regulations pertaining to the work performed;
- (3) License is conditioned upon the retention of a current Louisiana license or East Baton Rouge Parish license and upon the retention of a bond and current insurance;
- (4) License is not transferable; and
- (5) No unlicensed individual may be employed to perform work.

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

(Must be signed by an individual listed as an officer on the LA Secretary of State's Corporation Database or a resolution granting authority must be attached.)

**FOR OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE.**

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ License No. \_\_\_\_\_  
 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Receipt No. \_\_\_\_\_ Paid by: \_\_\_\_\_  
 CASH/CK/CC/MO \$ \_\_\_\_\_



## CONTRACTOR’S LICENSE REQUIREMENTS

ELECTRICAL LICENSE	MASTER PLUMBER WORK CERTIFICATE	MECHANICAL LICENSE
Initial License - \$150.00 Renewal License - \$100.00	Initial License - \$150.00 Renewal License - \$100.00	Initial License - \$150.00 Renewal License - \$100.00
Louisiana State Electrical License		Louisiana State Mechanical Work License
Certificate of Liability Insurance \$50,000 each person \$100,000 each accident \$50,000 property damage	Certificate of Liability Insurance \$100,000 combined single limit bodily injury \$100,000 combined single limit property damage	Certificate of Liability Insurance \$100,000 each person \$300,000 each accident \$100,000 property damage
\$5,000 license bond (Made out to: City of Central)	\$5,000 work certificate bond effective for a period of one year after the last work executed and final inspection certification of approval issued	\$5,000 license bond effective for a period of one (1) year after the last work performed and final inspection certificate of approval
	Every master plumber shall display a sign, plainly visible from the street, at each place where his firm is doing plumbing work. The sign shall give master plumber’s firm name, address and telephone number and shall include letters, at least two (2) inches high and legible, the words “LA. Master Plumber” Number.	Certification from a fire suppression company for fire suppression installation.  Work performed or service of an existing fire suppression system other than the company, which has issued the certificate, shall be covered by the contractor’s general liability.
	Each and every vehicle used in the performance of any phase of plumbing shall be lettered similar to that of job display signs. Signs must be permanently attached to both sides of the vehicle.	All vehicles used are to be completely and properly marked on left and right side doors with permanent letters of two-inch minimum height.